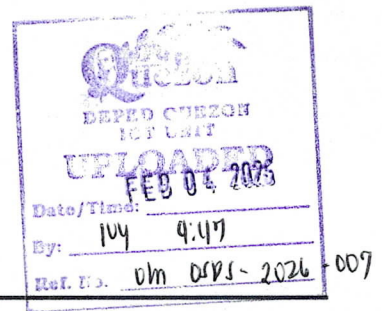




Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE



3 February 2026

OFFICE MEMORANDUM
OSDS-2026- 007

WORKSHOP MANAGEMENT TEAM (WMT) FOR THE WORKSHOP ON THE PREPARATION OF FY 2027 BUDGET PROPOSALS (IMPLEMENTING UNITS)

**To: Assistant Schools Division Superintendents
Chiefs – CID & SGOD
Unit/Section Heads
All Others Concerned**

In reference to the conduct of the **Workshop on the Preparation of FY 2027 Budget Proposals (Implementing Units)** on **February 10–11, 2026**, attached herewith is the official list of division personnel involved in this activity.

Expenses for accommodation, incidental costs, and other related expenditures shall be charged to **GASS-MOOE**, subject to existing budgeting, accounting, and auditing rules and regulations.

Immediate dissemination of and compliance with this Memorandum is desired.


ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent

DEPEDQUEZON-TM-SDS-04-010-003



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WORKSHOP MANAGEMENT TEAM
WORKSHOP ON THE PREPARATION OF FY 2027 BUDGET PROPOSALS
(IMPLEMENTING UNITS)
February 10-11, 2026

Office	Name	Assignment
Budget	Maribeth D. Fragata	Documenter/Secretariat
	Alegria Medenilla	Logistics Officer
	Catherine Pureza	Resource Speaker; Output Consolidator
Accounting	Edmundo Marin, Jr.	Resource Speaker – Accounting related guidelines & processes
	Hazel Salibio	Output Evaluator – Budget Proposal
	Marichelle Lu	Output Evaluator – Budget Proposal
Planning Team	Akimi Therese Asano	Resource Person – Planning data (BEIS)
Personnel	Wennie O. Gaela	Resource Person – Personnel related guidelines & processes
	Rod Esmerna	Resource Person – Personnel Data (Plantilla)
Cash	Shiela Javen	Logistics Officer
	Ler de Rosas	Logistics Officer

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